

**Board Meeting Minutes**  
**Town of Milltown**  
**April 8, 2024, 7:00 pm, at the Milltown Town Hall**

1. Meeting called to order

Mike Dau called the Town of Milltown April 8, 2024, board meeting to order at 7:00 pm

Board Members: Mike Dau, Chris Nelson, Mark Engelhardt, Cheryl Kloehn

Others Present: J Gary Lilyquist, Doug Bergstrom, Mick Simonson, Joshua Yunker, Dan Palmgren, Carl Thomfohrda, Mark Cater, Dean Vatne, Keith & Carol Zygowicz

2. Agenda Subtractions or Changes

Chris Nelson made a motion to accept the April 8, 2024 Agenda as is, Mike Dau seconded. Passed.

3. Public Comments: Terry Palmberg sent an email that he asked the Clerk to read to the Board. BLPRD is meeting on Saturday in two weeks from April 8, 2024. He will have an update for the board at the May Meeting. Logan Hacker from Polk County Zoning has sent a formal letter to the Little Balsam Shore-line Cave in property owner stating a remediation plan must be submitted to the county by May 1, 2024. Terry hopes to have an update from that letter when he presents to the Board at the May meeting.

4. Prior meeting minutes approval

March 11, 2024, Meeting Minutes – Chris Nelson made a motion to accept the March 11, 2024, meeting Minutes. Mike Dau seconded. Passed.

5. Financial Report approval

Financial Report ending March 31, 2024

Profit & Loss ending March 31, 2024

Chris Nelson made a motion to approve the financial report and profit & loss statement, and approval of all bills to be paid and additional checks issued for the Board Members pay. Mike Dau seconded. Passed.

6. Maintenance Report

Maintenance reported that there are issues with a sensor in the 2017 truck that has to do with the def fluid which Cost \$600 in repairs. Meeting with Monarch and crack & ship sealers to obtain quotes for the roads. There is a Load of culver pipe being delivered on Tuesday, April 9, 2024 order from Tenet at Spooner which include 12" and 15" culverts.

240<sup>th</sup> Avenue chip seal road is being converted back to a gravel road.

Maintenance reorganizing in the shop, tossing anything that is not needed.

Caleb from Monarch stated that the plant will not start up before the first weekend in May. Work and minor adjusting on the grader to shimmy and to get washboard effect out. The exit door issue at the Town Hall has not been resolved. Signs are up at the beach – No Parking Beyond This Point and NO parking on lawn. Snow fence has been taken down and Village of Milltown has an ordinance for parking, the police may be called to enforce the signs that were erected at the beach. Next week or so the docks will be put in. Discussion on left over dock and decision made to allocate to Antler Lake. Discussion also on a permanent fence being installed – 2 rail split fence or chain link at public access on south end of Half Moon Lake adjacent to Dan Whitney and Heather Long properties.

## 7. New Business

- a. Luke Christensen – Josh Yunker – wanting to divide a 21.8-acre parcel into two pieces. He wants to separate the house from the ag fields. Town of Milltown Board was handed a proposed division paperwork – Chris Nelson made a motion to approve the split of the 21.8-acre parcel into two pieces. Mike Dau seconded. Passed.
- b. Carl Thomfohrda – Insurance Renewals – Discussion on the renewal of our insurance policies and Carl’s recommendation is as follows: 1. At renewal in June the three buildings would renew at \$1,156,622. In order to keep up to the building cost Carl is recommending changing the blanket building limit to \$1,309,445. That would be for the new town hall, current shop size and the fuel storage structure. This would generate an additional premium of \$921 per year. 2. Go from \$1000 deductible to \$2,500 deductible on the buildings. This would save \$490 per year on the three buildings new premium. 3. Change vehicles and portable equipment from \$1,000 to \$2,00 deductible which would save another \$635 per year. Chris Nelson made a motion to table the insurance discussion to the May 20, 2024 meeting.
- c. VFW – Operators License Renee Landgraf – Clerk completed the background check and everything Checks out good. Chris Nelson made a motion to approve the Operators License for Renee Landgraf at VFW. Mike Dau seconded. Passed.
- d. Five Flags Annexing – Documents sent to Board Members – Discussion on the June 9, 2023 annexation Approved by Jim Duncan, Village of Balsam Lake President. Town of Milltown Board has several questions as to when does payment start for the taxes, what is the start date for the 5-year payment. Paul Mahler is also the Village of Balsam Lake attorney and will work through these details with the village and Town of Milltown.
- e. Tim Anderson – Wind Energy – Informational for the Town of Milltown Board members.
- f. Polk Burnett 24 Work Plant Project #323 – work by Antler Lake. Needed Chairs signature.

## 8. Old Business

- a) Update on Town Hall and Town Shop-Town Hall Slab- no updates currently.
- b) Effects of Increasing Road Expenditures – discussion on the what the increase in the Town of Milltown levy would be if Town of Milltown borrowed monies for the next 5 years for resurfacing roads. IF \$300,000, it would increase the taxes on a \$400,000 property approximately \$283.00 per year at the current level.

Chris Nelson made a motion to move into closed session to discuss Town Hall Shop situation. Mike Dau seconded. Passed.

9. Closed session: The Town of Milltown will hold a Closed Session pursuant to Wis Stat 19.85 (1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session." for the Town of Milltown Shop Addition

Chris Nelson made a motion to move out of closed session into open session. Mike Dau seconded. Passed.

Next Town of Milltown Board meeting will be held May 20th, 2024, at 7:00 pm

10. Adjourn – Chris Nelson made a motion to adjourn Town of Milltown April 8, 2024, meeting at 8:55 pm, Mike Dau seconded. Passed. Meeting adjourned.

Clerk, Cheryl Kloehn