**Board Meeting Minutes
 Town of Milltown**

**January 15, 2024, 7:00 pm, at the Milltown Town Hall**

1. Meeting called to order

Town of Milltown January 15, 2024 board meeting was called to order by Mike Dau at 7:00 p.m.

Board Members Present: Mike Dau, Jon Eckel, Chris Nelson, Mark Engelhardt, Cheryl Kloehn

Other Present: Mick Simonson, Frank Rau, J. Gary Lilyquist, Doug Bergstrom, Ellen Butler

1. Agenda Subtractions or Changes

Jon Eckel made a motion to accept the agenda as is with the exception of moving #c under New Business to closed session. Chris Nelson seconded. Passed.

1. Public Comments

Ellen Butler made a comment on the parking situation at the public access on the south end of Half Moon Lake. Concerns were made with the parking on the curve being a dangerous situation for residents and others driving on the road by the public access with parking on both sides of the road. Parking should be allowed only on one side of the road to prevent accidents from happening. Ellen Butler made a suggestion to use the old town dump for parking, board will take into consideration. Mick Simonson, Maintenance Supervisor will monitor the activity at the landing and report back to the Board.

Doug Bergstrom introduced himself to the Board and presented a resume of his past experiences. Doug is a retired resident of the Town of Milltown looking to provide his services to the Town of Milltown as he is looking for something to do while being retired. Doug will help with grant writing for the roads in the Town of Milltown and any other grants that can be applied for. Doug will meet with Town of Milltown Clerk, Cheryl Kloehn on 1/23/24 to be provided more information.

1. Prior meeting minutes approval

December 11, 2023 Meeting Minutes - Chris Nelson made a motion to accept the December 11, 2023 meeting minutes with the exception of changing December 11, 2023, New Business #7, (c), polling address change zip code from 544858 to 54858. Jon Eckel seconded. Passed.

1. Financial Report approval

Financial Report ending January 14, 2024 – Profit & Loss ending December 31, 2023

Jon Eckel made a motion to accept the financial report ending January 14, 2024 and the Profit and Loss ending December 31, 2023 and pay the Town of Milltown bills. Chris Nelson seconded. Passed.

1. Maintenance Report

Mick Simonson reported that Frank and Mick have been out with the snowplows to keep the roads from getting hard packed. All equipment is working well.

Unity cut across Mick had Balsam Lake, Eureka, Anderson and Georgetown help with clearing and hauling logs west of the clinic to 170th. They hauled 37 loads of logs out of that area. Mick had called all residents in advance and they were all ok with the work that was going to be done since the road would be closed during this process.

New tires were put on the 1 ton, and theTown of Milltown was credited for $330.00 of tires. On Wednesday the 1 ton will go to Larsen in Frederic for an alignment.

Thursday or Friday, January 18 or 19th, 2024, new tires will be put on Mick’s truck at $450.00 each for a total cost of $3600.00.

With Frank’s truck, they are biding time until the new truck is delivered to the shop. Board asked Mick to see if there is a VIN number produced. Mick will check on this. Frank’s truck tires are not as good as they should be.

At the beach, the orange fencing by the sewer system was cut. Mick took pictures, hooked the fence back up and let the Village of Milltown know. Mick also talked to the Village Police Officer to check on the beach area more.

With the cold weather, Mick has decided to leave shop closed which will be easier on the equipment.

1. New Business
	1. Ryan Angelo Application Zoning Change - Ryan Angelo was not present at the meeting and the Town of Milltown Board stated that the Ap needs to be brought up to date and a written explanation of why to rezone.
	2. Dam – Mike Dau – the dam needs repairs since the Town of Milltown has received a letter from the DNR. Clerk has forwarded the letter and information to the Board Members. The dam is not level on the top and Mike Dau will go out in spring to see what needs to be done. This item will appear on the April 2024 agenda
2. Old Business
3. Update on Town Hall and Town Shop-Town Hall Slab- working on adjustments and no word from Town of Milltown Attorney Paul Mahler, Al Symanski or Carlson Construction.
4. Addressing Project – Brad Runeberg Polk County – Clerk, Cheryl Kloehn and Brad Runberg are playing phone tag. The Clerk will contact Brad Runberg on the addressing project.
5. Grant Update – The Town of Milltown has been awarded the grant for $19150.83 for TRI grant for 195th Ave starting at 155th St.to 160th St. The TRID Discretionary and Supplemental application grant for $437,500.00 for 235th from 130th St to 145th has moved to Regional and Statewide Committee’s for consideration. Town of Milltown should know the outcome of the grant sometime in March 2024.
6. Snow Plowing Ordinance 23-2 – Chris Nelson amended the Snowplowing Ordinance 23-2, to add a time frame of seven (7) days to correct the problem. In addition, a warning letter and citation letter were drafted for Ordinance 23-2. Chris Nelson suggested that the Clerk, Cheryl Kloehn keep a spreadsheet on letters that are sent to residents and the timeliness of the offenses. Jon Eckel approved the amended ordinance, Chris Nelson seconded. Passed.
7. Vacation – Sick time – Closed session.

Chris Nelson made a motion to move into closed session, Jon Eckel seconded. Passed.

1. Closed session: The Town of Milltown will hold a Closed Session pursuant to Wis Stat 19.85 (1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session." for the Town of Milltown Shop Addition

Closed Session: The Town of Milltown will hold a closed session pursuant to Wis Stat 19.85(1)(c), Wis. Stat for discussion of wages for Fiscal Year 2024 for Maintenance and Clerk.

Chris Nelson made a motion to move into open session, Jon Eckel seconded. Passed.

Chris Nelson made a motion due to unforeseen circumstances from April 2023 to November 2023, we grant an additional 32 hours of Sick time and 11.25 hours of vacation time back to Mick Simonson as of 1/15/24. Jon Eckel seconded. Passed.

Jon Eckel made a motion to approve and pay Andre Electric bill, Chris Nelson seconded. Passed.

February Town Board Meeting will be held on February 19th, 2024.

1. Adjourn -Chris Nelson made a motion to adjourn the Town of Milltown January 15, 2024 board meeting at 8:20 p.m.

Cheryl Kloehn, Clerk