**Board Meeting Minutes
 Town of Milltown**

**November 13, 2023, 7:00 pm, at the Milltown Town Hall**

1. Meeting called to order: Mike Dau called the Town of Milltown November 13, 2023 meeting to order at 7:00 pm.

Board Members Present: Mike Dau, Jon Eckel, Chris Nelson, Mark Engelhardt, Cheryl Kloehn

Others Present: Carl Hetfeld, Ellen Butler, Keith and Carol Zygowicz.

1. Agenda Subtractions or Changes

No subtractions or changes, Chris Nelson made a motion to accept the November 13, 2023 Town of Milltown Agenda. Jon Eckel seconded. Passed.

1. Public Comments

Ellen Butler updated the Town of Milltown Board Members on a feasibility study. She presented the feasibility study to the Village of Milltown and they did not approve. Clerk will contact Amy at the Village to see what the concerns are for the study.

1. Prior meeting minutes approval

October 23, 2023 meeting minutes – Chris Nelson made a motion to approve and accept the October 23, 2023 meeting minutes. Jon Eckel seconded. Passed.

1. Financial Report approval

Financial Report ending November 12, 2023

Profit & Loss ending October 31 2023

Jon Eckel made a motion to accept the financial report ending November 12, 2023, pay the Town of Milltown bills and Profit & Loss ending October 31, 2023. Chris Nelson seconded. Passed.

1. Maintenance Report

Mick Simonson reported that he is working on pot hole patching, mowing and updating and maintenance on shop equipment. Steve trapped 3 beavers behind Kaisers and will not bill. This will be monitored.

He has been researching tire bids for the 2019 truck and front tires for the 1 Ton. The 2017 dump truck had a puddle of coolant from a line under the truck. After further inspection, the steel lines are starting to rust. Mick Simonson will take the truck to Meyers Sales on Wednesday, November 15, 2023. Both fittings will be replaced.

Friday, November 10, 2023 was recognized for Veterans Day, Mick worked on the beaver dam behind Kaisers busting up the dam.

A new driveway construction onto an existing driveway on the north side of 230th Avenue adjacent to 1553 230th has taken place. No discussion was made to the Town of Milltown for a driveway permit or any discussion with the new owners. A change of ownership has taken place and Nick Walton Properties is the new owner. A letter will be sent to the new owners for a commercial driveway, Sect 5, Sub A for change of use as this was an exiting farm field driveway and is now being used to access an existing gravel pit.

1. New Business
	1. Carl Hetfeld – Greg & Brenda Strilzuk- Carl Hetfeld presented that Greg & Brenda Strilzuk wish to create a 3.18-acre lot for a residential house. The remnant lands will be 36 acres. A certified map, subdivision paperwork was attached for review. Chris Nelson made a motion to accept the minor subdivision of 3.18 acres along with a check for $150.00. Jon Eckel seconded. Passed.
	2. Brad Runeberg – County Proposed Address Changes- discussion was made for the changes that Polk County would like to make to street name signs. Jon Eckel made a motion to notify Polk County of the changes the Town of Milltown board has agreed with as follows, Chris Nelson seconded. Passed.
2. Breezy Bay Rd will be left along and no changes made to the street name.
3. Breezy Bay Court is legal for 911 purposes and no changes to be made.
4. 1st private road off Breezy Bay Rd North from 190th to 192nd there will be 4 changes and second private road to 194th Ave will have 7 changes, can be changed.

Town of Milltown will install all address signs and fire numbers.

* 1. Class B Roads – Chris Nelson made a motion to amend the 2021-1 to add the following: Jon Eckel seconded. Passed

12. 200th Avenue West from STH 46 to 155th Street.

13. 200th Avenue East from 140th Street to Dead End.

* 1. Snow Removal Ordinance 23-2 – Chris Nelson made a motion to accept 23-2 Snow Plowing Ordinance, Jon Eckel seconded. Passed.
	2. Citation Ordinance 23-1 – Chris Nelson made a motion to accept 23-1 Citation Ordinance. Jon Eckel seconded. Passed.
1. Old Business
2. Update on Town Hall and Town Shop-Town Hall Slab- Security Codes – security codes were given to Chair Mike Dau. The shop slab is out and Town of Milltown is waiting until spring for the new work to begin.
3. Closed session: The Town of Milltown will hold a Closed Session pursuant to Wis Stat 19.85 (1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session." for the Town of Milltown Shop Addition

Closed Session: The Town of Milltown will hold a closed session pursuant to Wis Stat 19.85(1)(c), Wis. Stat for discussion of wages for Fiscal Year 2024 for Maintenance and Clerk.

Chris Nelson made a motion to adjourn from Town of Milltown November 13, 2023 board meeting and go into closed session. Jon Eckel seconded. Passed.

Chris Nelson made a motion to move into Town of Milltown November 13, 2023 open session.

Jon Eckel made a motion to add $100 to Mick Simonson and Frank Rau on call pay per month effective November 13, 2023. Chris Nelson seconded. Passed.

1. Adjourn – Chris Nelson made a motion to adjourn Town of Milltown November 13, 2023 board meeting at 8:10 pm, Jon Eckel seconded. Passed.

Cheryl Kloehn, Clerk