**Board Meeting Minutes
 Town of Milltown Public**

**June 22, 2023, 7:00 pm, at the Milltown Fire Hall**

1. Meeting called to order:

 Mike Dau called the Town of Milltown Regular Board Meeting on June 22, 2023 to order at 7:00 p.m.

Present Board Members: Michael Dau, Chris Nelson, Jon Eckel, Mark Engelhardt, and Cheryl Kloehn.

Others Present: Micky Simonson, Daniel Curran, Ellen Butler, David Beaulieu, Doug and Carol Mitchell

1. Agenda Subtractions

Mike Dau asked for a motion for any subtractions or changes to the Town of Milltown Agenda for the June 22, 2023 meeting. Chris Nelson made a motion to accept the June 22, 2023 agenda as posted. Jon Eckel seconded. Passed.

1. Prior meeting minutes approval

May 8, 2023 Town of Milltown meeting minutes: Chris Nelson made a motion to accept the May 8, 2023, Jon Eckel seconded. Passed.

1. Financial Report approval

Financial Report ending June 17, 2023- Jon Eckel made a motion to accept the Financial Report ending June 17, 2023. Chris Nelson seconded. Passed.

Profit & Loss ending May 31, 2023 -Jon Eckel made a motion to accept the Profit & Loss ending May 31, 2023. Chris Nelson seconded. Passed

1. Maintenance Report

Mick informed the Board that the pulverizing was completed. Monarch wanted to blacktop and Mick asked them to wait until after July 1, 2023 when the construction project for Steve Minn will be completed and no heavy vehicles will then travel on the newly blacktopped road.

Mick informed Monarch that they could blacktop 200th but not the Town of Milltown Town Hall/Shop parking lot until all the construction was done at the Shop.

Maintenance is working on ditch mowing and 230 & 150 is completed, 220th and 140th done. Trying to catch up and then will complete patch work on the roads. Oscar Lane needs patching along with 200th Avenue.

On 120th S of 190th, the new road that is about a year old, contractor Dennis Schultz unloaded and loaded heavy equipment on the new road by Dennis Nissan new house. There are marks on the road, ramp imprint from the trailer and bump out is destroyed. There are two solutions, one do nothing or two cut 2 foot out and repair. Jon Eckel suggested that Town of Milltown assess a fine for the road damage. There is Class B signage on 120th to the dead end.

Susan Lee driveway permit is finalized and approved by Mick with stipulations which are attached to the driveway permit. The DNR sent the appropriate paperwork for the project and what Susan Lee needed to have to complete.

The recall on 2019 truck will take place after the first week of July.

When the roads are all completed, Mick asked if he could have Jeff Erickson assist him to help with shouldering. Board approved.

1. New Business
2. Swanson Family Concerns – The family did not appear before the board.
3. Doug & Carol Mitchell – The Mitchell’ had 5 acres, to include the house, surveyed off of their 29.66 acres located at 1723 230th Avenue. Discussion was talked about with the board to approve the subdivision. Jon Eckel made a motion to approve the plans, Chris Nelson seconded. Passed.
4. Monarch Paving Quote Overage -Discussion on the error that was made by Monarch on the first quote when they quoted 13’ instead of 18’. An additional quote was submitted for $6383.11 total additional monies. Village of Milltown has agreed to pay for half of the costs of $3191.55. Chris Nelson made a motion to accept the quote for the additional monies of $6383.11 for the overage of completing the inside loop at the beach and the Town of Milltown will pay for half. Jon Eckel seconded. Passed.
5. MSA contract- Al Symanski sent Amendment G802 which involves the issue that arose for the Town of Milltown Shop slab and an additional $5000 that has accrued due to additional time from Al dealing with the issues. Chris Nelson stated that he felt that the Town of Milltown should continue to utilize MSA’s service until the Town Shop project is completed. Chris Nelson made a motion to accept the Amendment G802 contract with a cost of upwards of an additional $10,000.00 total until the project is complete. Jon Eckel seconded. Passed.
6. Cleaning of the New Town Hall – A quote was submitted from Heavenly Scent Cleaning Company for one year term, cleaning once a month. Chris Nelson made a suggestion that Town of Milltown set up a time schedule after every meeting to be cleaned on Fridays. Jon Eckel made a motion to accept the quote from Heavenly Scent for cleaning of the Town Hall for $100 a month. Chris Nelson seconded. Passed.
7. Balsam Lake Protection & Rehab District – Appointing Town of Milltown Rep – Mike Dau talked with Tom Kelly on someone representing the Town of Milltown. Tom Kelly had three names of people interested and a suggestion was made that we obtain the three names with either phone numbers or emails, have them submit a letter of interest and attend the July 10, 2023 meeting. Mike Dau will Call Tom Kelly and obtain the names.
8. Liquor License Renewals – Five Flags Golf Course has submitted their renewal for liquor licenses along with 3 operators licenses for Linda LaMere, Richard Welty, and Mary Thompson. Pub 35 has submitted their renewal for liquor licenses and operator’s licenses for Daniel Peper, Cally Peper and Jamie Moe. Cally Peper made a comment that she did not have to have all bartenders have Operators license as long as she was in sight to supervise. Clerk contacted the Department of Revenue and the owner of Pub 35 would have to be in the same room. If they receive a complaint, then they will check on the establishment. VFW has submitted their renewal for liquor license and operator’s licenses for the following: Kellie Flaherty, Daniel Flaherty, Terry & Michelle Mix, Anita Strauss, Jeffrey Loher, Theresa Pedersen, Robert Ditsch, Jil Shamblee, Cheryl Kerling, Sherri York, John Sain, Carole Fitscher. Two people, Cathy Berends and William Loher did not receive Operators License due to missing either driver license or Certificate of Serving. The liquor license will be effective from 7/1/23-6/30/24.
9. Budget Hearing – Chris Nelson made a motion to have the Budget Meeting on October 23, 2023 at 7:00 p.m. Jon Eckel seconded. Passed.
10. Old Business
	1. Little Balsam Boat Cleaning Station - Chris Nelson provided information that the Town of Milltown, Attorney, Paul Mahler sent the proposed agreement for the easement agreement. Chris Nelson made a motion to accept the agreement, Jon Eckel seconded. Passed.
	2. Update on Town Hall/Shop: Carlson Construction has been in contact with his insurance and the insurance company want other items. Craig is working on the disagreements between Craig Construction and Rural Insurance.

State Inspector inspected the Town Hall and stated that everything looked good. Town Hall is set for occupancy as soon as the State Electric Inspector has completed his inspection. The State Inspector made a suggestion that if have coat hooks in the bathrooms, that one hook is up high and one lower.

Ceiling tiles were redone on June 22, 2023. Safe area Mike Dau will get to go around where cracked. Doors are all done, painters were there touching up.

Chris Nelson will contact Paul Mahler regarding the final inspection of the Town Hall.

1. Public Discussion:

Ellen Butler asked if Half Moon could hold their meeting at the new Town Hall on July 15, 2023. The Board agreed as long as they clean up. Ellen Butler also needs to submit a Fireworks Permit. Chris Nelson made a motion to authorize Mike Dau to sign the permit and have Ellen Butler submit to the Clerk. Jon Eckel seconded. Passed.

Ellen Butler asked about putting up a sign at the cleaning station to please use. A suggestion was made to check with Maintenance Supervisor before putting up the sign.

Chris Nelson made a motion to amend the wording on Page 3 of the May 8, 2023 minutes to room for everything per Ellen Butler. Jon Eckel seconded. Passed.

There was a discussion on a township compost area and the Board will take into consideration.

1. Adjourn – Chris Nelson made a motion to adjourn the Town of Milltown June 22, 2023 meeting at 8:10 p.m. Jon Eckel seconded. Passed.

Next Town of Milltown Board meeting is July 10, 2023.

Cheryl Kloehn, Clerk