

Board Meeting Minutes
Town of Milltown, Polk County, Wisconsin
September 12, 2022, 7:00 pm
at the Milltown Fire Hall at 129 Eider Street, Milltown, WI

1. Meeting called to order

Mike Dau called the Town of Milltown Board meeting to order at 7:00 p.m.

Present Board Members: Michael Dau, Jon Eckel, Mark Engelhardt Chris Nelson and Cheryl Kloehn.

Others Present: Micky Simonson, Justin Gamache, Ellen Butler, Keith & Carol Zygowicz, Daniel Ruck, James Duncan, Steve Witt, Carl Hetfeld, Julie Johnson, G Van Ruden

2. Agenda Additions or Subtractions

Chris Nelson made a motion that the Driveway Ordinance 18-3 be added to the new business, Jon Eckel seconded. Passed

Mike Dau made a motion to add Town Hall/Shop to old business, Jon Eckel seconded. Passed

Chris Nelson made a motion to move to Public Hearing Meeting regarding the Driveway Ordinance 18-3 for public discussion. Jon Eckel seconded. Passed

3. Prior meeting minutes approval

Regular Meeting August 15, 2022 – Chris Nelson made a motion to approve the August 15, 2022 minutes, Jon Eckel seconded. Passed

4. Financial Report approval

Financial Report ending September 10, 2022
Profit & Loss ending August 31, 2022

Jon Eckel made a motion to approve the Financial Report and Profit & Loss financial reports, Chris Nelson seconded. Passed

5. Maintenance Report

Justin's Gamache truck had a break down. The tension pulley broke and Mick and Justin obtained the parts and repaired the truck.

Two more culverts still need to be done before winter sets in.

Driveway permits are being received in abundance; 4 driveway permits in last 2 days. One of the driveway permits in question is on lake property. Mick was asking if the town is responsible or DNR is responsible for the setbacks on lakes. Chris Nelson stated that if the map shows wetlands, call DNR.

Ellen Butler is having signs made for the closure of the Half Moon Lake Boat Landing on October 3, 2022. Town of Milltown maintenance crew will be responsible for placing three signs. One will be at the intersection of State Highway 46 and 200th Avenue east. One at the intersection of 190th Avenue and 120th Street. One will be placed at the landing.

6. New Business

- a. Website – Julie Johnson presented two invoices, one for domain and the other for creating a new website for the Town of Milltown. Julie Johnson stated that it would take 16 hours and 2 hours of consulting in word press to finish the website for the Town of Milltown. Jon Eckel made a motion to approve the invoice for the \$120 for the domain, Chris Nelson seconded. Passed.

The invoice for the creation of the Town of Milltown will be tabled until the October 10, 2022 board meeting.

- b. Van Ruden Property/Paul Mahler – Paul Mahler spoke on the issue with the lot line and the shed, driveway off 190th Avenue, and parking area are on the Town of Milltown property. The assessors plot clears up the issues with lot #18, does show easement for the sewer. Driveway on North end of Lot and Parking area encroaching on lot line. The date of the map is before 1996 which means you cannot have an adverse litigation. Paul Mahler made two proposals: (1. Van Ruden purchase .07 easement for parking area. (2. Buy encroachment up to the parking lot. He suggested that the Town of Milltown is required to hold a special meeting to sell public property and get the townships approval. (3. Say no that the Town of Milltown is not interested. Owners would have to move the building and may end up in litigation. 4. The driveway to boat landing, possibly terminate that easement. Chris Nelson made a motion to table this issue to a closed session meeting at the October 10, 2022 meeting. Jon Eckel seconded. Passed
- c. Balsam Lake Rod & Gun Club Lake Access Committee – Jim Duncan stated that in 1998 they formed a committee to look over the access of the lakes. In 2004 when the garage was built the owners made a mistake with building the garage. The driveway was put in after the shed. The club felt it is the responsibility of the property owner to know the lot lines.
- d. Budget- The Town of Milltown Board stated that the budget looked good. Chris Nelson made a motion to change the Open book to 10/18/22 from 5:00 p.m.– 8:00 p.m. and the Board of Review to 10/26/22 from 6:00 p.m. to 8:00 p.m. Jon Eckel seconded. Passed.

Chris Nelson made a motion to appoint J. Gary Lilyquist as an alternate for the Board of Review. Jon Eckel seconded. Passed

- e. Quote for Chromebooks/Printer the Board members of the Town of Milltown looked over the quote from Connecting Point with a suggestion from J. Gary Lilyquist to add extra supplies for the printer. Chris Nelson made a motion to approve the purchase of a new printer and chrome books for the Board members. Jon Eckel seconded. Passed

- f. Driveway Ordinance 18-3 – Jon Eckel made a motion to adopt the changes of the verbiage for the Driveway Ordinance 18-3. Chris Nelson seconded. Passed

7. Old Business

Class B Highway – Chris Nelson amended Ordinance 21-1 Class B Highways Section IV by adding line #11 stating 120th street from 190th Avenue to South Town Line approximately fire #1800.

Town Hall/Shop – Nate Gustafson from Andrie Electric spoke about the additional costs for the electrical work to the Town Shop. He is suggesting redoing the wiring as the wiring in the shop is not up to code. Proposing to also combine moving existing electrical panel. What MSA stated the cost would be, would now be above their stated cost and MSA stated that the wiring is sufficient. Nate will get a quote to the Town of Milltown Clerk before the October 10, 2022 meeting.

Mike Dau stated that there is good chance that the December meeting for the Town of Milltown will be held at the new Town Hall. Telephone company is coming out this week. Plumbers have been out and the electricians have been out.

Chris Nelson made a motion to move the Fralone Gravel Pit to the October 10, 2022 meeting depending on the information that the Town of Milltown has received. Jon Eckel seconded. Passed

The Board meeting will be held on October 10, 2022.

8. Adjournment

Mike Dau made a motion to adjourn the Town of Milltown meeting at 8:35 p.m. Chris Nelson seconded. Passed.

Cheryl Kloehn, Clerk