

**Board Meeting Minutes, Town of Milltown,  
Clerk, P.O. Box 475, Milltown, WI 54858  
November 4, 2019, 7:00 pm**

- I) Meeting called to order by Michael Dau, Chairperson, at 7 p.m.  
Board Members Present: Michael Dau, Jon Eckel, Chris Nelson, Mark Engelhardt, Stephanie Larsen  
Others Present: Jeff Erickson, Mylan Simonson, Gary Lilyquist, David Beaulieu, Kenny Kellog, Ric Bowen, and Don Johnson
- II) Additions or Subtractions - Removed ETF from section 8E (Old Business) along with 8f fire inspection ordinance.  
Motion by Jon Eckel, second by Chris Nelson to approve the agenda. Passed unanimously.
- III) Prior meetings minutes  
Motion by Chris Nelson, 2<sup>nd</sup> Jon Eckel to accept October 14 meeting minutes. Passed unanimously.
- IV) Financial Report  
September Financial Report- Motion by Jon Eckel, 2<sup>nd</sup> by Chris Nelson to approve September financial report with the following changes: Fix black out of dates, change to FIFO on clerk fees, remove hours behind clerk, and change benefit amounts for clerk as already in deductions. Will contact Avion about placement of clerk FIFO in keeping with the CT form for municipal financial report. In addition to remove the clerk the \$95.63 and \$338.51 from clerk fringe benefits and change check amount for Jeff's Small Engine to zero as voided. Motion by Jon Eckel, 2<sup>nd</sup> Chris Nelson to amend September to October financial. Motion by Jon Eckel, 2<sup>nd</sup> by Michael Dau to accept the October financial report with changes. Passed  
  
November financial report – Motion by Chris Nelson, 2<sup>nd</sup> by Jon Eckel to approve with removal of 20991 in deposits. Passed  
  
November budget report – motion by Chris Nelson, 2<sup>nd</sup> Jon Eckel to wait for the December meeting for approval. Need to talk with Avion on \$100,000 loan income placement, change to general transportation aid and remove state highway aids, check on debt service principal and debt service interest. Also check on MFL and amount.
- V) Maintenance Report  
Jeff Erickson reported all docks are out of the lakes for the fall. Waterman's will pick up garbage twice per month. Raised 200<sup>th</sup> Ave by Bruce Christensen's with packer blend and trap rock. Raised Leeland Road south of 190<sup>th</sup> Ave by swamp with cold mix (blade patch). Breezy Bay had water on road thus raised with blade patch with cold mix. 160<sup>th</sup> Street raised by Metcalf's between the two ponds. Kemoh Park Drive raised by two ponds by Rob Carlson's. Culvert by Teddy Hellerud's is open and washed out part of culvert. Some flooding but down on house side. Five culverts on 170<sup>th</sup> Street by Hickathers will be changed when the mile is done. Along with placement of two more under 190<sup>th</sup> Ave. Helped Eureka with tree chipping. Jeff Erickson given conference info on highway safety.
- VI) Planning Commission Report – No new business.

VII) New Business

Don Johnson requested of the Board to paint the lines on 190<sup>th</sup> Ave as safety hazard. Michael Dau motioned to move to April agenda and place on roads review. Second by Jon Eckel. Passed.

Culvert and signage reports clerk shared letter from Polk County Highway Commissioner. Jon Eckel explained it will not be acted on unless this is a State Statute. Clerk will check with WTA on legality of. Michael Dau asked Board members to look for signage luminosity problems while driving the Town roads at night.

VIII) Old Business

170<sup>th</sup> Street flooding: Cheryl Moore does not want a ditch put in. Also wants her culvert under driveway to be left blocked. David Beaulieu voiced his concerns on focusing on opening up 170<sup>th</sup> Street and quit discussing it as this is a safety concern. Michael Dau will contact Polk County Sheriff's Department to have deputy present. Motion by Chris Nelson, 2<sup>nd</sup> by Jon Eckel to have the Township maintenance crew open the driveway culvert at Cheryl Moore's place with protection from the Sheriff's Department.

90/10 – Michael Dau sent for application and did not receive yet. Would like to do 220<sup>th</sup> or 190<sup>th</sup> avenue. Clerk will look into obtaining application. After much discussion, it was decided to focus this grant on 190<sup>th</sup> Avenue from State Hwy 35 to State Hwy 46 and upgrade the road to county road specifications as a safety concern with the amount of traffic to the school, clinic, and major thoroughfare to residences.

Budget – check into state shared revenue for 2020; increase road construction another \$150,000 for the 90/10 grant; 118-51400 is too low should add \$3,000 to general administration expenses; budget numbers need to reflect across the sheet and use bottom line numbers; need resolutions for budget on borrowing money. Publish the budget by meeting on the 11<sup>th</sup> and special meeting on the 25<sup>th</sup>. Amend to have budget meeting for the 18<sup>th</sup> and publish budget by the 5<sup>th</sup>. Resolutions need to be done for the meetings.

Rooming house – Clerk shared packet of information from the Land and Zoning office. Also asked by County to let the Land and Zoning office handle anymore complaints. Letter was sent to Jason Kjesth, Polk County Land and Zoning Office, along with a copy of the building permit in which the Town wanted to know about the validity of the building permit as built. PC Land and Zoning office will not change anything regarding the building permit.

IX) Adjournment

Next Board meeting December 9, 2019. Motion by Chris Nelson, 2<sup>nd</sup> Jon Eckel, to adjourn at 9:15 p.m. Passed unanimously.

Stephanie Larsen, Clerk