

Board Meeting Minutes
Town of Milltown
July 18, 2022, 7:00 pm, at the Milltown Fire Hall

1. Meeting called to order by Chairperson Mike Dau, at 7:00 p.m.

Present Board members: Mike Dau, Chris Nelson, Jon Eckel, Mark Engelhardt, Cheryl Kloehn
Others Present: Mickey Simonson, Justin Gamache, J Gary Lilyquist, Eric & Renette Ekholm,
Michele Bergh, Aaron Forlout, Kellie Flaherty, Dan Flaherty, John Calabria,

2. Agenda Additions or Subtractions

Motion made by Jon Eckel to add Half Moon Lake walk on access to old business, Chris Nelson seconded. Passed Unanimous

3. Prior meeting minutes approval

Motion by Chris Nelson with corrections on wording and seconded by Jon Eckel to accept the June 13,2022 minutes. Passed Unanimous.

Motion made by Chris Nelson with corrections on the wording Public Hearing Meeting on June 13, 3022, second by Jon Eckel. Passed Unanimous

4. Financial Report approval

Financial Report ending July 01, 2022

Profit & Loss ending JULY 1, 2022

Motion by Jon Eckel and Seconded by Chris Nelson to accept the Financial Report, Profit/Loss Statement with corrections to MFA Fire Protection 68,226.79 moved to income account and move items from 122-53311 HWY/St maintenance to equip repair main part service citatory. Passed Unanimous.

5. Maintenance Report

120th street is completed. 35 MPH, no outlet and Class B signs are posted.

Culvert on 190th sealed and completed. No sediment on any lawn.

Mowing is going great and behind because of other items needed to be taken care of.

Service tractor replacement blades are on backorder. Mick is checking with Alamo to bypass John Deere since the blades from John Deere ate up quickly.

Maintenance has overtime – trees dropping and someone dropped a refrigerator with spoiled meat on 200th. Mick took care of the situation.

Mick is asking if it would be possible to buy DEF in a 55-gallon drum. Chris Nelson suggested maybe totes.

The grader tires have some chopping and front end is loose. Mick suggested that the front end gets tightened up and spend some money on the grader.

Driveway ordinances – Maintenance Department is receiving an overwhelming number of driveway permits. Mick is asking if he could use common sense on the driveway ordinance and allow 30” on residential driveways and 40” on agricultural driveways. Town of Milltown will take a look at the driveway ordinance at the August 15, 2022 meeting. Ag is not the same as residential and will need to hold a public hearing at August 15, 2022 meeting. Discussion continued as to the Town of Milltown taking over the maintenance of the existing fence. Paul will draw up statement/contract for stating survey is accurate and Town of Milltown will maintain the existing fence. The existing shed to be removed. Chris Nelson made a motion that Town of Milltown will reduce setback for new shed and Michele Bergh can leave the existing shed until the new shed is built. Michele Bergh will have until November 1, 2022. Jon Eckel seconded. Passed unanimous

6. New Business

- a. Eric Ekholm – Their driveway has a 30’ culvert and are asking if they could put a 10’ extension close to the trees so they are able to make the turn. A survey was also presented to split the property owner’s property into two lots. Jon Eckel made a motion to approve the survey for Lot 1 and Lot 2 with Chris Nelson seconded.
- b. Antler Lake Public Access/Bergh Property – Michele updated the Board on the additional footage divided among all the lots with the deflection angle down from 99’ to 98.98’. The fence is more than 50 years old and the shed is 40 years old and part of it is on Town of Milltown Public Access property. The survey that Josh Yunker completed does not match with the original survey done in 1924. . Michele is asking permission to place a new shed on the property. Discussion continued as to the Town of Milltown taking over the maintenance of the existing fence. Paul will draw up statement/contract for th property and new survey stating survey is accurate and Town of Milltown will maintain the existing fence. The existing shed to be removed. Chris Nelson made a motion that Town of Milltown will reduce setback for new shed and Michele Bergh can leave the existing shed until the new shed is built and then the new old shed will be removed. Michele Bergh will have until November 1, 2022 to complete this. Jon Eckel seconded. Passed Unanimous.
- c. Little Balsam Public Access/Van Ruden Property – Chris Nelson accessed the assessor’s plot and that coincides with what is built. Ms Van Ruden has the property up for sale and this is why these issues were discovered. The driveway, a 24X28 building and a parking area are an issue on this property since they are on Town of Milltown Public Access property. Discussions on encroachments, easements, and long-term lease were discussed. Chris Nelson made a motion to table this situation until Van Ruden has the land survey completed including area of encroachment and bring back to the board with the new survey. Jon Eckel seconded. Passed Unanimous.
- d. Balsam Lake boat landing and boat cleaning station – Chris made a motion to approve and the location to be approved by Maintenance, Mick Simonson, Jon Eckel seconded. Passed unanimous.

- e. Driveway Ordinance – Mark Carlson submitted three driveway permits, two were approved by Maintenance, Mick Simonson. The third there was an issue and brought to the Town of Milltown Board. Jon Eckel authorized placing driveway close to 150' to existing driveway amending the ordinance due to sight line issues. . Chris Nelson seconded. Passed Unanimous.
- f. ATV/UTV Speed Signs – ATV/UTV signs not authorized by the Town of Milltown are to be removed and Luck ATV needs to install any new needed ATV/UTV signs. Chris Nelson made a motion that any speed limit signs that do not adhere to the Town of Milltown ATV/UTV ordinances, any town official can remove the ATV speed signs. Jon Eckel seconded. Passed unanimous.
- g. Propane contract – The 2021-22 contract was approved to be paid.
- h. VFW – Liquor License Update – Discussion was made by Kellie Flaherty about the issue of not receiving all Operators License this year due to the Clerk not having all of the Alcohol Awareness Course Certificate on file with the Town of Milltown. Kelly provides state statues stating that one of three items had to be completed to obtain Operators License – bartenders are renewing their existing operators license, have completed the training course within the last 2 years or have held a retail license, managers license or operators license anywhere in the state of Wisconsin within the last 2 years. Jon Eckel made a motion to authorize the Town of Milltown Clerk to issue VFW operators license pending the applicants Drivers License are sent to the Clerk from the previous license. The list of bartenders that the Clerk will need the DL is as follows: Robert Ditsch, Kellie Flaherty, Vicki Hart, Yvonne Kallis, Doug Pederson, Jill Shamblee. Chris Nelson seconded. Passed Unanimous
- i. Five Flags Golf Course Liquor License – All paperwork and monies are collected for the Liquor License for year ending 2023. Chris made a motion to pass the licenses for Five Flags Golf Course, Jon Eckel seconded. Passed Unanimous
- j. Chris Nelson made a motion to move the August meeting to August 15, 2022. Jon Eckel seconded. Passed Unanimous

7. Old Business

8. Adjournment

Motion to adjourn by Chris Nelson and Seconded by Jon Eckel. Passed Unanimous.
Adjournment at 9:10 pm.

Clerk, Cheryl Kloehn