

Board Meeting Minutes
Town of Milltown
June 13, 2022, 7:00 pm, at the Milltown Fire Hall

1. Meeting called to order by Chairperson Mike Dau, at 7:00 p.m.

Chris Nelson made a motion to move to a public hearing for the ATV Ordinance 14-01change, Jon Eckel Seconded. Passed Unanimous.

Discussion on wording changes to section 1.4 and 1.5 from the public as well as members of the board. After no further comments, motion by Chris Nelson, seconded by Jon Eckel to close public hearing.

Regular meeting was opened at 7:18

Present Board members: Mike Dau, Chris Nelson, Jon Eckel, Mark Engelhardt, Cheryl Kloehn
Others Present: Mickey Simonson, Justin Gamache, Kenny Kellogg, Ellen Butler, Marvin Sloper, Mike McLeon, Terry & Connie Palmberg, Julie Johnson, Ellen Butler, J Gary Lilyquist, Keith & Carol Zygowicz, Eric & Renette Ekholm

2. Agenda Additions or Subtractions

3. Prior meeting minutes approval

Motion by Chris Nelson with corrections on wording and seconded by Jon Eckel to accept the May 16,2022 minutes. Passed Unanimous.

4. Financial Report approval

Financial Report ending June 03, 2022

Profit & Loss ending May 31, 2022

Motion by Jon Eckel and Seconded by Chris Nelson to accept the Financial Report, Profit/Loss Statement, Passed Unanimous.

5. Maintenance Report

Monarch Paving Company, 120th St -190th to Fire #1800 pavement width 21 ft. completed as of Friday, June 10, 2022.

There have been some complaints involving speeding on the new road and have knock down on windrows for shoulders. Putting up a speed limit sign of 35 MPH and Polk County Sheriffs Department contacted to patrol periodically.

Nic is mulching at the gravel pit for next month, start getting trees out.

Installing culverts on 180th complete.

Hans Giller removed tree on 136th and as coming out took a chunk of culvert out with it. Culvert is scheduled to be replaced.

Standing water on north side of 190th Ave east of Little Balsam Lake landing. Culvert may have been damaged by other construction or may be rotting out. Will locate a pump, DNR sent letter stating no permits are needed.

Mowing with new mower, great machine.

On Thursday, Gloria Van Ruden from lot adjacent to Little Balsam Lake landing stated a couple of trees are dead and may fall on her property. Chris Nelson stated that per Polk County GPS, 1/8th of shed is on township property. Chris will touch base with Paul, attorney, to see what the easement reads.

6. New Business

- a. Website -Julie Johnson discussed with the Board any questions that they had on the prices and maintenance. Julie said she used WordPress and the total dollars will depend on what we want on the Website, pics, etc. Her quote for the website is as follows: 2 hours for \$150.00, Initial Setup \$750, Hosting \$120, Domain \$17. Chris made a motion to table until the Town of Milltown's August Board meeting in order to plan and gather more information.

Ellen Butler also dropped off a quote for the Website remake.

- b. ATV Overview –
Chris Nelson read changes to be made on Ordinance 14-01, All Terrain Vehicle should read All Terrain Vehicle/Utility Terrain Vehicle.

All ATV verbiage in ordinance 14-01 should be changed to ATV/UTV.

In ordinance 14-01, 1-4 to strike, "If a majority of property owners along a particular township road submit an approved petition form to open and /or close a dead-end road to ATV traffic, then the township board shall determine where the closure begins on the proposed designated change to the road."
~~strike~~ and change to the following:

1-4 All township roads are open to ATV use. All County highways within the Town of Milltown designated as ATV/UTV routes shall be open. State highways within the Town of Milltown are closed to ATV/UTV travel, but may be crossed to access open routes.

Ordinance 14-1, 1.5 Section D (1) reads all-terrain vehicle operators shall observe a speed limit of not more than 35 mph or the posted roadway speed limit, whichever is lower. The speed limit on dirt/gravel road will be 25 mph. This section of the ordinance will be changed to the following:

Ordinance 14-1 1.5 Section D (1): All all-terrain vehicle/Utility terrain vehicle operators shall observe a speed limit of 45 mph or the posted roadway speed limit, whichever is lower. The speed limit on dirt/gravel roads will be 25 mph.

These changes are adopted as of 13th day of June 2022.

Motion made by Chris Nelson, seconded by Jon Eckel to change the ATV Ordinance 14-1.

Town of Milltown, Polk County, amended with changes as stated. Passed Unanimous

- c. Antler Lake setback – Zoning was out to Michele property and she lot is 132' deep. With the 75' setback from the water, her lot does not even have 63' to the road centerline. She would like to put up a utility shed to store 4-wheeler and lawn mower. This request will need to be approved by Board of Adjustment. She will need to go to County Zoning Commissioner and get the paperwork to complete. Clerk will send Michele a letter stating steps on what we need for next meeting. Table until she can be here to present case and reach a resolution on the property line dispute with the Antler Lake Public Access which was discovered following the recent survey of the landing.
Motion made by Jon Eckel, seconded by Chris Nelson to table until Michele can be here for a meeting.

- d. Bob Anderson's Driveway- no permit obtained

Bob had a load of gravel dumped because land is low and no logging to come in and ruin 40 acres. East side of 40 acres could not get in to get wood out. Mike Dau, Chairperson gave until July 1, 2022 for a temporary driveway. Board members felt this was not an option and suggested obtaining a permit or be fined from June 3, 2022 when gravel was dumped. There is a \$100 offense for each day that a driveway permit is not obtained from the Town of Milltown. The driveway will also need to be constructed to the driveway ordinance standards. Bob's options were to pay \$75 for driveway permit along with all paperwork or pay the \$100 per day as explained above.

- e. Eric Ekholm – replacing culver, fence setback

Eric Ekholm would like to put up a privacy fence – 33' from center of road to the start of the fence. Motion made by Jon Eckel, seconded by Chris Nelson to allow a privacy fence to start 33' from center of road.

Culvert – Eric Ekholm would like to extend the culvert that is already on the property. They would have to extend the culvert 10' since there is a 30' minimum length allowed. \$75 permit fee for culvert.

Mobile Home – wanting to put up a mobile home for parents. Will have to go to county and have 3 acres surveyed. Then bring back to the Board.

Hidden driveway – asking to put up a hidden driveway sign. Mick will meet with them after mowing is complete to look at visibility issue.

- f. Liquor License – 5 Flags has not sent any of the license/permits to renew license. Chris Nelson and Jon Eckel made a motion to send a certified letter stating that as of July 1, 2022 the 5 Flags will no longer have a liquor license or

bartenders license until proper documentation is received and approved at the Town of Milltown Board meeting.

JJ Pub 35 – all documents and payment has been received. Motion made by Chris Nelson, seconded by Jon Eckel to approve the liquor/bartender's license. Passed.

VFW has completed the liquor license application along with bartenders' application and driver license and payment. Some of the bartenders do not have the safe serve certifications. Motion made by Chris Nelson, seconded by Jon Eckel to approve the liquor license/bartender's application for only the people who have met all certifications and have been sent to the Board for approval. Passed.

- g. Nelwood LLC Subdivision – Change Lot 1 from 1.76 acres to 5 acres. Motion made by Jon Eckel to approve changing Lot 1 from 1.76 acres to 5 acres, seconded by Mike Dau. Chris Nelson abstained.

7. Old Business

Project Update - Mike Dau reported that walls are poured and the contractors will start on the plumbing. Mike Dau brought tiles in for the flooring and we needed to decide on 3 of the tiles.

8. Adjournment

Motion to adjourn by Chris Nelson and Seconded by Jon Eckel. Passed Unanimous. Adjournment at 8:30 pm.

Clerk, Cheryl Kloehn